

Construction Manager Habitat for Humanity of Kitsap County

Reports To: The Chief Executive Officer (CEO)

Who we are and why we need you!

Habitat for Humanity of Kitsap County is an affiliate of Habitat for Humanity International. As such, we have a deep love of humanity, and we act to remove barriers to affordable housing. We bring people together and give hope by eliminating disparities in home ownership.

Habitat for Humanity is an amazing place to work. You will be working towards a common international mission that gives you a sense of purpose and accomplishment as we change people's lives.

We are currently celebrating the construction of our 100th Habitat Home and we need a construction manager who shares our passion to help us build our next 100 affordable homes.

In your role as our Construction Manager, you will oversee all construction activities in a way that utilizes staff, volunteers, and modern construction methodologies to deliver quality affordable homes.

Activities will include site selection, scheduling, planning, procurement, site supervision, subcontractor selection and coordination as well as working with architects, planners, and local building authorities to successfully develop and complete all construction projects.

Primary Job Duties:

- Utilize the talents of a mostly volunteer work force to accomplish much of the construction activities
- Direct and schedule subcontractors and material deliveries to meet project schedules
- Provide instruction, direction and encouragement to volunteers, YouthBuild and other non-profit partners, and families during the construction process
- Develop and maintain short- and long-term construction schedules
- Maintain site safety and ensure that all volunteers and partner families comply with safety measures.
- Ensure that permits are obtained, inspections scheduled, and projects properly closed out.
- Conduct walk-throughs with homeowners prior to the delivery of their houses and resolve all punch list items and respond to warranty issues and concerns.

Qualifications:

Minimum five years of credible experience as a trained and accomplished construction project manager, specializing in all aspects of residential site development and home construction. Bachelor's or Associate's degree, preferably in project and /or construction management is a plus.

Proficient in MS Project, Word, and Excel and must be able to learn how to utilize the affiliate's database platforms and programs.

Energetic, creative, detail-oriented, and capable of managing multiple tasks. Self-starter and ability to work both independently and with other staff and volunteers. Must be comfortable working within a faith-based organization.

Full-time position; salary commensurate with experience. Some evening and weekend work required.

Benefits:

Generous benefit package that includes 100% paid employee medical/dental/vision insurance, short/long term disability, life insurance, retirement account with matching, and paid time of benefits.

Please send resume and cover letter to hr@kitsaphabitat.org